

# CASTLEREAGH FELLOWSHIP

## DISABILITY POLICY

Castlereagh Fellowship is a welcoming community and values the attendance and participation of those who are registered as disabled.

Castlereagh Fellowship recognises that, as an existing building, our premises in respect of disabled facilities have their limitations, but within those constraints we seek to make out premises accessible and usable for those who have a disability.

Measures taken include:

- the widening of access to both our front and side entrances to accommodate wheelchair access
- the introduction of a clearly demarcated disabled car parking space in our car park, and agreement to use the disabled parking space at Holmes & Moffatt Solicitors outside of work hours
- the installation of handrails at our front and side entrances
- the earmarking of one of the cubicles in our toilets for use by a disabled person as and when deemed necessary
- the installation of a handrail in the cubicle designated for disabled access
- the installation of modern lighting to ensure that all parts of the interior are well illuminated
- the installation of improved lighting on the exterior of the building
- the installation of an audio loop system to assist those with a hearing impairment

Practices put in place include:

- those on door duty should ensure that there is help on hand for any disabled person with access to the building
- those on “meet & greet” duty should welcome any disabled person and make them aware of our toilet provision

- should any disabled person require assistance with the use of toilet facilities, a designated person shall accompany them to the foyer and ensure that the toilet area is free for use
- where a male disabled person needs to use the disabled cubicle in the female toilets, the toilet area must not be occupied by any female person or child
- fire marshals have been made aware of their responsibilities to those with a disability in the event of the building needing to be evacuated
- those with visual impairment are facilitated with seating sit near the front should they wish to be so
- anyone with significant visual impairment will be warned of potential hazards in moving around the building
- assistance will be offered in the event of the Upstairs Suite being utilised